

**Minutes of the Combined Health and Human Services Board & Committee Meeting  
Thursday, September 11, 2008**

The meeting was called to order at 1:01 p.m.

Pledge of Allegiance

**Committee Members Present:** Supervisors Duane Paulson (Chair), Janel Brandtjen, Kathleen Cummings, Pauline Jaske, Jim Jeskewitz, Gilbert Yerke and Bill Zaborowski.

**Board Members Present:** Supervisors Duane Paulson, Janel Brandtjen, Jim Jeskewitz, and Citizen Members Dennis Farrell (Chair), Flor Gonzalez, Dr. Peter Parthum, Mike O'Brien, Joe Vitale and JoAnn Weidmann. **Absent:** Supervisor Jim Behrend.

**Others Present:** Chief of Staff Mark Mader, Health and Human Services Director Peter Schuler, Health and Human Services Deputy Director Don Maurer, ADRC Director Cathy Bellovary, ADRC Operations Manager Jack Bodien, Programs and Projects Analyst Barbara Woyak, Health and Human Services Administrative Division Manager Russell Kutz, and Senior Financial Analyst Clara Daniels.

**COMMITTEE AGENDA ITEMS**

**Announcements**

Supervisor Zaborowski noted that he and Supervisor Tortomasi visited the jail yesterday and he was very surprised at how clean and neat it is, how quiet it is and how well disciplined county staff are and the inmates. Mike Giese gave them the tour. They felt it was very worthwhile and were very impressed. He strongly recommends that others tour the jail.

Vitale stated that the State of Texas has what they call Divert Court. The State is putting money into this program to keep people out of prison and he's going to suggest to Peter to look into this and get some more information for our own diversion programs.

**Approve Minutes of June 12, 2008**

MOTION: Jeskewitz made a motion seconded by Cummings to approve the minutes of June 12, 2008. The motion was voted on and carried 6-0.

**Legislative Update**

Mader noted that Dave Krahn is in Madison today working on Dispatch funding issues.

**Executive Committee Report for September 8<sup>th</sup>**

Paulson noted that the committee heard a presentation of the Public Works Transit Performance audit. There was some discussion as to hiring our own manager, which we have tried in the past, but we just contracted out to Bob Johnson who runs Waukesha Metro and he contracts with four other vendors. They also discussed purchasing our own busses. They also had some discussion about the capital project.

## **BOARD AGENDA ITEMS**

### **Approval of Minutes of May 22, 2008**

MOTION: Paulson made a motion seconded by Vitale to approve the minutes with the addition of Vitale's presence at the meeting. The motion was voted on and carried 8-0.

### **Approval of Minutes of June 12, 2008**

MOTION: Vitale made a motion seconded by Jeskewitz to approve the minutes of June 12, 2008. The motion was voted on and carried 8-0.

### **Advisory Committee Reports**

Farrell noted that Corporation Council advised the Board that the DDAC can be disbanded at a board meeting. The DDAC will hold their final meeting on Wednesday, October 8, 2008 at Goodwill and all are invited to lunch, which will be provided by the Waukesha Training Center. The Advisory Committee will attempt to bring back as many people as possible who served on the committee in the past.

Supervisor Jaske arrived at 1:10 p.m.

Farrell also noted that today a farewell get together was held for Sue Konkell, who is leaving after 12 ½ years of Chairing the Public Health Advisory Committee. Weidman stated that Sue has done a lot of work for the committee in the past and will be greatly missed.

She also reported that at the WALHDAB meeting, WEDSS was discussed. Public Health will hold a training for that system which reports real time communicable diseases. There has been some concern as to whether this would be easy to work with, but one of the smaller counties that piloted the system said that it was very easy to use.

O'Brien noted that at the Joint Conference Committee last Monday, Dr. Antoinette Ducrest has requested a change from contract status to employee status. The clinic director stated the change was appropriate and the credentials committee met on August 5<sup>th</sup> and recommended the change and the Joint Conference Committee approved that change in status.

MOTION: Brandtjen made a motion seconded by Jeskewitz to approve the status change for Dr. Antoinette Ducrest. The motion was voted on and carried 8-0.

Farrell announced that he, Mike O'Brien and Joe Vitale are all on the Joint Conference Committee but that they still need two more members. Brandtjen has volunteered but has not yet been notified if she has been appointed and Jaske has agreed to be a member as well since she has a medical background and a psychiatric background. The committee meets four times a year and their next meeting is December 8<sup>th</sup> at 1:30. The Joint Conference Committee is the oversight board of the Mental Health Center. At the next meeting of the Joint Conference Committee, Janet Brandtjen and Pauline Jaske will be appointed members of that committee.

## **Announcements**

Weidmann stated that members of the Board and Committee will be invited to a meeting looking at performance standards on Thursday, October 30<sup>th</sup> at WCTC. She would like to encourage all to attend.

## **Future Agenda Items**

Weidmann stated that Public Health will be covering the next Performance Standard at the next Joint Meeting. Weidmann made an announcement regarding Hepatitis A and a food handler. George Morris has recently retired and the new Environmental Health Manager is Steve Korthof. Public Health and Environmental Health worked very closely on this situation and it went very well and Korthof educated the newer nursing staff on environmental health issues and restaurant inspections.

Dr. Parthum arrived at 1:22 p.m.

Paulson announced that the Health and Human Services Committee will be reviewing the Health and Human Services Budget on October 2<sup>nd</sup> and 3<sup>rd</sup>.

## **COMMITTEE AGENDA ITEMS**

### **Approve the 2009 Amendment to the County Aging Unit Plan**

Cathy Bellovary and Barbara Woyak presented the 2009 Amendment to the 2007-2009 County Aging Unit Plan for Older People. They are required to bring this before the Health and Human Services Committee and to the ADRC Advisory Board, and previously to the Commission on Aging. Barb Woyak prepared this document and presented it to the Board, a copy of which was handed out to all in attendance. This is essentially put together to bring in Older American Act funds from the State. The format is set by the State. Paulson stated that because this is an amendment and we are not seeing the original plan, the committee can listen to the presentation today but will have to approve at the next meeting. Bellovary stated they will ask for a continuation of the deadline. Woyak went through the document. The first page is the approval signatures. The next several pages are the goals that the ADRC Department will be required to address in 2009. The first goal was how would they work with other community agencies and transportation providers to coordinate transportation resources. Since 1994, the ADRC has been a member of the Specialized Transportation Provider Network (STPN) and their focus on 2009 will be to look at seeing what are the best means to coordinate transportation in Waukesha County. Now that the County has moved into Family Care and working with Managed Care Organizations, ADRC staff will be looking at some of the transportation needs in a different way and they will be working with the partner agencies and MCO's to come up with the best way to address the transportation issues.

Weidmann asked if the ADRC staff has a list of disabled people in the community so that if there were an emergency we would know who needs transportation. Bellovary does have a list but they are always working at keeping it accurate and they are working with the mapping situation. They also have to work with educating the participants as well.

The next addendum covers Emergency Preparedness and this is the same information they asked Senior Services to provide in 2008 with one exception. The State wants to make sure the county is prepared in a time of crisis and able to respond and that we have staff telephone trees, etc. Waukesha County has a Business Continuity plan and does have a plan for emergency preparedness. The specific areas start on page 4 where they are explaining the core Older Americans Act services that would be available during an emergency crisis. The core services would be the meal program, medication management, and personal care bathing services. The ADRC Department also has other services they have coordinated with Health and Human Services, 211, and community partners. This is described in the last paragraph on page 4. What they did add to the plan is in the third paragraph where they added the names of Mary Smith and Cathy Bellovary as the point of contact.

Bellovary explained that this document contains the amendments which are just additional items or updates to the original plan. She thinks this will go by the wayside in a few years because of all the ADRC's across the State and Aging Units being part of ADRC's now. Paulson asked if there is another State file someplace and she explained that it is very large and that the plan that gets submitted about every two years has about 20 pages in it describing each one of the ADRC's services that are provided through the Older Americans Act. It has pages on the Advisory Board members, the budget, etc. Paulson asked if the Committee is just approving some minor changes to the original plan. Woyak will point out those areas that are specifically new. Mader suggested that they underline those parts that are new so members know what the additions and changes are.

Woyak continued with page 5 and the new area is under the pandemic flu planning and what the ADRC's response would be. Again, the ADRC is a member of the County's Emergency Preparedness Committee and a member of the Milwaukee/Waukesha Consortium for emergency public health preparedness so would work with that committee as a partner but would not be taking the lead.

On page 6 Addendum 3 – Evidence Based Prevention Activities is new this year. The Department was asked to address goals for evidence based prevention activities and they gave us some examples. The ADRC has been working with preventive programs for quite a few years. They have been work with the “Eat Better Move More” program and offering them at our senior dining sites for the last few years. What the department would like to do for 2009 is to work with the chronic disease health management program. They currently have one staff person and one volunteer trained to conduct the program so would like to offer one session of that in 2009. They would like to do 2 sessions of the “Eat Better Move More” program next year which is done in collaboration with Mount Mary College Dietetic staff. They would also like to train one staff person and have them complete leader training for Stepping On, which is a combination exercise, flexibility, movement program that has shown success in other areas of the country. After the training is complete the provide one session of the program in 2009.

On page 7 Addendum 4 – Modernization Activities is also new this year. A lot of this had to do with the implementation of the ADRC and looking at the role of advocacy for board members. It is now required to describe how the Department will develop job descriptions for members of any board, committee or councils that identify advocacy as a basic responsibility of the members.

The second area is they want to know when and how the ADRC will include in the policy manual, standards for recruiting board and advisory members to ensure that they have enough experience to promote advocacy. Both questions were answered the same way as noted on page 7.

Jaske asked that when the information is put together as the responsibilities of the board, would they receive a copy? She has never been given a list of what her responsibilities are. Bellovary noted that everyone did a get of the responsibilities the state is requiring prior to their accepting the position and prior to them going before the County Board for approval. This is for the ADRC Board members not to be distributed to all committee's board members.

Woyak continued with the budget for 2009 and explained this is not the county budget, there are different line items and different definitions and you can't put the two side by side and compare them. The budget is put together by the various federal acts and tell us where we can spend the money so we don't have much choice as to what programs we put the money into. The first section covers supportive services such as personal care, homemaker services, meals, etc. The ADRC is required to provide a 10% match to the Title IIIB program and the cash match you see comes from staff time. The in-kind match comes from providers and valuation of volunteer time in those programs. Cash match is tax levy for personnel. A percentage of their salary is in a variety of different programs. Other local budget includes tax levy dollars and includes fees and registrations that we get from the Senior Lifestyles Conference. Program income budget is client fees for various programs. Woyak continued with the budget covering the Congregate Meals Budget, Home Delivered Meals Budget, Disease Prevention and Health Promotion Services Budget, Family Caregiver Support Program Budget, State Elderly Benefit Services Budget, and the Waukesha County Aging Unit Budget. The last page of the budget is a summary of everything that Woyak went over in the previous budget pages.

The remainder of the pages are assurances that come out of the Older American Act and Wisconsin Elders Act which have not changed in the last three years, but ADRC staff is required to attach them with the plan.

Paulson stated that all the Board and Committee needed to look at were the goals and what our actions are and he would be comfortable passing the amendment at this meeting unless there is one objection.

MOTION: Jeskewitz made a motion seconded by Jaske to approve the 2009 Amendment to the 2007-2009 County Aging Unit Plan for Older People. The motion was voted on and carried 7-0.

Bellovary handed out copies of the Senior Lifestyles Conference to be held October 27, 2008 at the Country Springs Hotel.

### **Ordinance 163-O-037 – Approve the Concept Advanced by Dodge County for Establishing a Non-Stock Corporation**

Paulson would like to know what type of patient would be housed in this complex. Bodien gave an example of the type of patient. Of the 25 people Waukesha County residents affected by this who are currently at Clearview,  $\frac{3}{4}$  of them have developmental disabilities and of those with DD

either they have significantly challenging behaviors or they have high medical issues. People with mental retardation or other developmental disabilities cannot be placed in a nursing home unless that nursing home is willing to do active treatment and almost all of the nursing homes in Wisconsin don't do active treatment because the reimbursement rate is so low. Nursing Homes also won't accept them because of the medical needs. Jack explained that they have one person with three very large bedsores and they have to use a wound vac and a nursing home would not accept this person. Clearview does do active treatment and they have an excellent nursing staff. The other 25 percent have Alzheimer's and brain injuries and two people have schizophrenia. There are some there with Autism as well but that comes under the developmental disabilities area. The Alzheimer's folks that are at Clearview are combative and could jeopardize the other patients. Each person has a separate issue itself. Mader stated that in passing this ordinance, it would save the county a much higher cost placement or conservatively at least \$1.2 million more in tax levy if they needed to be placed elsewhere at full county expense, assuming placement could be found.

Maurer stated that the basic issue is that all of these clients are difficult to place. Most were in the community before and it has not worked and the care plans to keep them in the community could cost a minimum of \$1.2 million as Mark stated or more. If some of these individuals had to go back to an institute we'd be talking about \$700/day cost. The cost we are seeing for this alternative is about \$50/day, so this ordinance is really about a cost avoidance. Dodge County is dealing with tax levy pressure and because of the Title 19 rule, they can't raise their rates only for our of county residents and were taking a loss on not only their own patients, but other counties' patients as well. Each of these people has come through the court system and all have guardians and protective placements and are Waukesha County responsibility

Clearview would clearly have the right to close some bed space and only accept their own residents. Medicaid is still paying their portion and we would be paying the administrative cost. Under the proposal, it will cost Waukesha County \$50.00/day in addition to the Medicaid rate they are receiving to keep these clients in Clearview. In addition to Dodge and Waukesha, there are 8 counties identified as being interested in this consortium to keep Clearview going. Bodien noted that in addition to the fiscal advantage, this is being proposed because Clearview provides a high quality of care to individuals that no one else can provide.

Maurer stated there are two parts to this ordinance. One is to authorize Health and Human Services to work with Dodge County and other counties to create a non-stock corporation that will contract with Dodge County for the operation of a leased portion of Clearview and will entitle Waukesha County to make placement of its residents at Clearview. The other part is that Waukesha County will pay \$5,000 to the corporation to pay costs associate with the maintenance and operation of the corporation for the foreseeable future. Yerke asked if we would have to pay for improvements every year and Maurer replied they are not planning on building any additions but just as nursing home rates rise every year, there may be some increases in years to come. There is an escape clause that the county, can break away from this corporation if necessary.

Jeskewitz asked what the total number of patients there are at Clearview and Bodien stated it was about 400, but they also have a normal nursing home and then one for behaviorally challenged.

MOTION: Cummings made a motion seconded by Zaborowski to approve this ordinance. A vote was taken and the motion carried 7-0.

Board and Committee members left the formal meeting to tour the Clubhouse, Friendships, and the Care Center.

Schuler pointed out that in front of everybody is a copy of an award the county received as a response to the various entities for the Department's efforts during the flooding this summer. Members were reminded that vans are available in front of the building to take members to the various facilities for the tour.

### **Adjournment**

MOTION: Following the tour, Yerke made a motion seconded by Jaske to adjourn the meeting of the Committee. The motion was voted on and passed. Vitale made a motion seconded by Paulson to adjourn the meeting of the Board. The motion was voted on and passed. The meeting adjourned at 4:38 p.m.

Minutes recorded by Kathy Leach

Approved on \_\_\_\_\_  
Date